

# APPLICATION FOR TRADE SPACE

Trade space is available at the Annual Show, to be held on **Saturday, 23 January 2027** at Awa-iti Domain, Little River.

## **Closing Date for Trade Space Sunday, 29 November 2026**

The fee is **\$18.00** per frontage metre, with a minimum booking of four (4) metres. The frontage metres must include side ropes, fixing pegs, display stands, and trailer drawbars.

(All sites are 10 m deep.)

Limited powered sites are available for an additional **\$25** per connection.

An RCD must be fitted before connecting to the power source, and all power cables and RCDs must be supplied by trade exhibitors.

**One exhibitor's pass (including car) will be issued for every four (4) metres booked.**

**EXTRA PASSES \$5.00 EACH**

SPACE WILL BE RESERVED AND PASSES ISSUED ONLY AFTER RECEIPT AND  
CLEARANCE OF YOUR BANK DEPOSIT IN FULL

**Please note that refunds will not be issued for site bookings cancelled after 31 December 2026.**

The Association reserves the right to accept or decline any Trade Space application.

By registering for a site, exhibitors agree that their name may be used for publicity and marketing purposes.



**Please complete the following form:**

**Trade space required in metres:** \_\_\_\_\_ One exhibitor's pass (including car) will be issued for every four metres booked. **Tent pegs, drawbars, and all other equipment MUST fit within the width specified above.**

**Power required:** Yes / No (please circle one)

**Contact Person:** \_\_\_\_\_

**Company Name:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**What are you selling?** \_\_\_\_\_

**Please indicate below whether you are interested in advertising in the Show Schedule or Show Catalogue. The deadline for Schedule advertising is 18 September 2026.**

**If applicable, please email a copy of your advertisement.**

I wish / I do not wish to be contacted about advertising opportunities in:

Show Schedule \$150

Show Catalogue \$100

Schedule & Catalogue \$200

☐

Schedule

☐

Catalogue

Metres \$ \_\_\_\_\_

Extra passes \$5 each \$ \_\_\_\_\_

Power \$ \_\_\_\_\_

Advert \$ \_\_\_\_\_

**TOTAL \$ \_\_\_\_\_ Banks Peninsula A & P Association bank account: 06-0821-0271705-00.**

**Payment is required at the time of application.**

I/We acknowledge our responsibility to manage the health and safety of ourselves, our employees, and visitors to our trade space and exhibit during the show. We understand our obligation to identify and manage hazards. I/We have read, understood, and agree to the Banks Peninsula A & P Association's health and safety policy enclosed with this application.

Signed:

Date:

# HEALTH & SAFETY POLICY

NO PERSON MAY UNDERTAKE ANY TASK UNLESS IT CAN BE COMPLETED SAFELY.

All signage must be observed.

Each individual is responsible for wearing and using the appropriate safety equipment. The Association cannot be held responsible for accidents that occur when required safety equipment has not been worn or used.

## **FIRST AID CABINET**

The first aid kit is located at the Secretary's Office, Rugby Clubrooms, Awa-iti Domain, Little River.

## **Employees', Volunteers', and Exhibitors' Duties and Procedures**

General Duty

Take all practical steps to ensure your own safety at work and to prevent harm to others.

## **Report Hazards**

All significant hazards must be eliminated where practicable. Where elimination is not practicable, hazards must be isolated or minimised. Any hazard or safety issue associated with the event must be reported immediately to your employer or to the Banks Peninsula A & P Association Health and Safety Officer.

### **Report Accidents, Injuries, and Incidents**

If you witness an accident or incident in which someone was, or could have been, injured, you **MUST** report it immediately to the Banks Peninsula A & P Association Health and Safety Officer on Show Day or to the nearest on-site official.

**For emergencies, dial 111 or report to the Secretary's Office.**

The Little River Volunteer Fire Department will be on site on Show Day, beside the Little River Community Hall at Awa-iti Domain, on the Western Valley Road side.

### **Visitors**

Please remain alert to visitors and help keep them safe. Visitors may not be aware of hazards on the site or associated with your exhibit.

**IF YOU ARE UNCERTAIN ABOUT ANYTHING  
PLEASE DO NOT PROCEED -  
ASK FOR ASSISTANCE.**

## **HEALTH AND SAFETY REQUIREMENTS - NOTICE TO EXHIBITORS & VISITORS**

All exhibitors and visitors must comply with the safety rules and signage at this site.

Please report any health and safety concerns to the nearest on-site official or to the Health and Safety Officer.

**FIRST AID IS AVAILABLE ON SITE IN FRONT OF THE COMMUNITY HALL (where wool and photography are located).**

### **SAFETY NOTICE: LIVESTOCK**

Ensure that children do not enter pens or animal enclosures.

Do not poke, hit, or irritate animals.

Do not stand behind horses, cows, or bulls, as they may not see you.

Keep hands and fingers outside pens.

Only officials and exhibitors are permitted in judging rings and restricted areas.

Report all incidents to the nearest Show official.

Any livestock displayed in trade space may be required to be TB tested.